NAAC Accredited B+ Estd. - 1991

SAHEED ANURUP CHANDRA MAHAVIDYALAYA

A DEGREE COLLEGE OF ARTS & COMMERCE
Affiliated to the University of Calcutta
Recognized by the University Grants Commission



Memo No.: 98(2)/SACM/Quotation/2021 **Date:** 07.09.2021

NOTICE INVITING QUOTATIONS

Saheed Anurup Chandra Mahavidyalaya, Burul, South 24 Parganas, 743318, hereby invites sealed quotations for providing **one** Sweeper/Cleaner at the College premises for one shift on daily basis from reputed Agencies as per details furnished below:

The interested bidders are required to submit their quotations by way of filling up two separate application formats on their company's Letter Head — one for the Technical Bid and the other for the Financial Bid. The quotations (both technical and financial bid) along with relevant documents must be e-mailed to sacmcollege@gmail.com in one PDF file only.

The authority reserves the right to accept / reject any tender without showing any reason thereof.

Only Electronic Submissions will be accepted.

- Date of Issue/Publishing of Notice 07.09.2021
- Last date of submission of quotations 15.09.2021 (Up to 05.00 P.M.)
- Date and Time of opening of quotations 15.09.2021 (06.00 P.M.)

Further any query, Please Contact - 9748021855

Sknattachanger.

PRINCIPAL

Saheed Anurup Chandra Mahavidyalaya Burul, South 24 Parganas



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Before filling up the bidders are required to note and follow the requirements given below:

1. Place of Duty: Saheed Anurup Chandra Mahavidyalaya Campus, Burul, South 24 Parganas

2. Duty hours: 8 am to 4 pm (Monday to Saturday excluding public holidays)

3. Day off: Sunday

4. Age: Above 20 years and below 55 years

CLEANING REQUIREMENTS

PLACE	FREQUENCY
Principal's Office, Staff Room, College Office	Daily
Classrooms, Laboratory, Library and Other	Once every week
Rooms	
Toilets	Daily
Corridors	Once every week
Outdoor Space in front of the college office	Daily
Students Common room and Students Union room	Once every 15 days

PRINCIPAL

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Principal
Saheed Anurup Chandra Mahavidyalaya
Burul, South 24 Parganas



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Submission of Quotation for providing **one** Sweeper/Cleaner at the College premises for one shift in Saheed Anurup Chandra Mahavidyalaya, in response to your Notification No. 98(2)/SACM/Quotation/2021, Dated – 07.09.2021

APPLICATION FORMAT FOR TECHNICAL BID

To The Principal Saheed Anurup Chandra Mahavidyalaya Burul, South 24 Parganas 743318

Madam,

Kindly find the Technical Bid for the Online Examination Portal, in response to your Quotation Notification No. 98(2)/SACM/Quotation/2021, Dated – 07.09.2021 published in your college website

01.	Name of the bidder																						
02.	Nature of the bidder	Single proprietor / Partnership / Limited Company / Others -																					
03.	Address with mobile number and WhatsApp number				Ţ																		
		Mobile																					
		V	Vha	tsAp	р																		
04.	Trade License No																						
05.	GST No																						
06.	PAN No																						
07.	Whether company providing ESI/EPF for their staff												Υ	es/	No								
08.	Work Experience	Whether providing service to any educational institution/organization												Yes	/ N	No							

Authorized Signature of the Proprietor / Firm / Company with Seal

^{**}To be enclosed: 1. Scanned copy of all above mentioned documents.



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APPLICATION FORMAT FOR FINANCIAL BID

To The Principal Saheed Anurup Chandra Mahavidyalaya Burul, South 24 Parganas 743318

Madam,

Kindly find the Financial Bid for the providing **one** Sweeper/Cleaner at the College premises for one shift, in response to your Quotation Notification No. 98(2)/SACM/Quotation/2021, Dated – 07.09.2021 published in your college website

1.	Name of the bidder																							
2.	Nature of the bidder	Single proprietor / Partnership / Limited Company													/ Ot	her	s -							
3.	Address with mobile number and WhatsApp number		obile /hatsA	pp																				
														Price		(GST		Total					
4.	Charge of One Sweeper/Cleaner for one shift																							
	TOTAL COST															•								

Authorized Signature of the Proprietor / Firm / Company with Seal